

The Essential-but-not-Obvious To-Do List

There are a million details to remember before you head out on a workation. Here's the checklist I use to make sure I have some of those less obvious (but important) ones covered. There are also many blank lines for you to add your own!

Before You Go

- Called banks and credit card companies to tell them where you're traveling (so they don't assume fraudulent activity when you try to buy a bag of chips in Buenos Aires)
- Redirected mail ([see here for more details](#))
- Researched health insurance coverage in workation destination
- Removed all-but-minimum car insurance (saves \$\$)
- Put house internet and cable on hold (saves \$\$)
- Called your mobile phone carrier and figured out international phone usage. Should you get an international plan, pay as needed, or just rely on free Wi-Fi?
- Security system/plans in place
- Have scheduled someone to regularly check on the house and check mailbox in case something slips through post office
- Put garbage/recycle pick-up on hold
- Ordered extra prescriptions to take with
- If needed, got an International Driving Permit ([see AAA](#))
- Gave valuables to family member so they're not in your house while you're gone
- Exchanged a small amount of cash so you have \$25-\$100 in foreign currency before you leave
- Put local newspaper delivery on hold (nothing says "I'm not home, please rob me" like a pile of newspapers at your front door)
- _____
- _____
- _____
- _____
- _____

To Take with You

- Hard copies of all of your travel documents, including confirmations for your housing, work space, and directions for getting from the airport to your home. Don't assume your phone will work or connect once you land!
- Contact name and number for your housing
- Contact name and number for nanny agency or school
- Contact name and number for nanny
- Name, number and address of nearest hospital
- Name, number and address of nearest clinic
- Name, number of any local friends or friends of friends, in case of emergency
- _____
- _____
- _____
- _____
- _____